



Special Weeks for Specialist English 2019



English for International Working

International Meetings, Intercultural Awareness, Emailing, Letters, Telephoning, Presentations, Negotiations, Establishing Relationships, Socialising, International Teamwork, Survival Language etc.

January 7-11 2019 or March 18-22 2019 or July 1-5 2019



English for Finance

Interpreting Data, Describing Performance, Profit and Loss, Balance Sheet, Cash Flow Forecasts, Budgets, Economic Indicators, Taxation, Describing Trends, Financial Meetings, The Annual Report etc.

Jan 28- Feb 1 2019 or June 10-14 2019 or Nov 18-22 2019



English for Human Resources

Describing Organisations, HR Meetings, Training, Motivation, Quality, Compensation, Recruitment, Restructuring, Appraisal, Teambuilding, Profiling, Career Development, Report-writing, HR Planning etc.

February 25-March 1 2019 or May 6-10 2019 or Nov 11-15 2019



English for Sales and Marketing

Describing Products and Services, Making Arrangements, the Sales Pitch, Market Analysis, The Four Ps, Building Client Relationships, Negotiating a Sale, Socializing with Customers, Image and Brand etc.

January 14-18 2019 or June 3-7 2019 or Sept 9-13 2019



English for Production and Operations

Production Processes, Job, Batch and Flow, Demand Planning, Quality, Efficiency, Productivity, Purchasing Patterns, Describing Systems, Staff, Technical Language, Troubleshooting, Health and Safety, Forecasts etc.

February 11-15 2019 or April 8-12 2019 or Oct 14-18 2019

**£1020
per week**

All courses are for 1 week of 40 hours in a small group of maximum 6. Cost includes all teaching, lunch with trainers every day, social programme and daily transport. If you have any questions please email admin@accent-international.co.uk

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All courses are 40-hour intensive group courses for maximum 6 participants. Minimum age for these courses is 23. The courses run from 09.00 – 17.00 Monday to Friday.

Application Form

Personal Details

Family name:	First Name:
Age:	Nationality:
Company:	Position:
Email:	Telephone:
Address:	Mobile phone:
	English Level:

Course Selection and Dates (Please ✓)

English for International Working	Jan 7-11	March 18-22	July 1-5
English for Finance	Jan 28 - Feb 1	June 10-14	Nov 18-22
English for Human Resources	Feb 25-Mar 1	May 6-10	Nov 11-15
English for Sales & Marketing	Jan 14-18	June 3-7	Sept 9-13
English for Production & Operations	Feb 11-15	April 8-12	Oct 14-18

Accommodation Details (Please ✓)

Executive Host Family Private bathroom and all meals £330 per week	
Four-star Hotel Dinner, bed and breakfast Approx £800 per week	
Three-star Hotel Dinner, bed and breakfast Approx £600 per week	
Self-catering apartment No meals included. Approx £350 per week	

For Executive Home Stay
Do you have any allergies?
Do you have a special diet?
Other information/requests:

Travel Details

How will you travel to Accent?(Please ✓)

Plane and coach/train Plane and Accent car pick-up Own car Don't know yet

Interests/hobbies/Special Requirements

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Declaration

I have read the general regulations of Accent in the brochure or on the website and agree to accept them.

SIGNED: **DATE:**